

What day(s) are you available to volunteer?

___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday

How many days a week? _____ How many hours per day? _____

What hours in the day are convenient for you? (Between the hours of 6:00 am – 3:00 pm)

_____ AM to _____ PM

_____ AM to _____ PM

_____ Various times _____

I have interest in the following volunteer areas:

- ___ Clerical (typing, photocopying, etc.)
- ___ Telephone (answering in-coming calls, etc.)
- ___ Computer work (data input, etc.)
- ___ Time Out Café (cashier / server)
- ___ Kitchen/dietary
- ___ In-house errands
- ___ Folding clean linens

- ___ Stuffing envelopes/mailings
- ___ Escorting patients and guests
- ___ Making Coffee
- ___ Assisting Concierge
- ___ Any place that I am needed
- ___ Other, please specify: _____

VOLUNTEER AGREEMENT

I hereby affirm that the information contained in this application and accompany papers is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for volunteering and may be considered justification of dismissal at a later date.

I further understand that my volunteer position can be terminated, with or without cause, at any time at the discretion of either Fairway or myself.

I understand I must comply with the following requirements: 1. Attend and complete an orientation program; 2. Provide certain medical records required by law; 3. Agree and sign a “Confidentiality Statement”.

I also agree that I will be provided with a 2-piece *Fairway Ambassador* Uniform that must be worn every day that I volunteer and I agree to the rules regarding the uniform.

I agree to follow all rules established and required by Fairway Medical that may be explained in other attachments that may also require my signature.

_____/_____
Volunteer’s Signature **Date**

_____/_____
Print Name of Parent or Guardian if Volunteer is under 18 years of age **Phone Number(s)**

_____/_____
Signature of Parent or Guardian if Volunteer is under 18 years of age **Date**